# LEESBURG VILLAGE COUNCIL 1/21/2021 Mayor Shawn Priest

Mayor Shawn C. Priest called the regular January session of the Leesburg Village Council to order on Thursday, January 21, 2021 at 6:00 P.M. in the Leesburg Municipal Building. No invocation was given and Blythe Pelham led all present in the Pledge of Allegiance to the Flag.

<b>ROLL CALL:</b> Present: Council Members N	Mrs. Rita Smith-Daulton 🖂
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Mr. John Michael ⊠ (via cell phone)

Ms. Blythe Pelham ⊠

Mr. Chris Runyon ⊠

(via cell phone)

Mr. Richard Tolle ⊠ Mr. Joel Morris ⊠

Administrator Kenny Worley ⊠

Police Chief Shane Nolley ⊠

Fiscal Officer Tracy Evans ⊠

**Solicitor Fred Beery** 

Also attending: Mr. Joel Morris I. CONSENT CALENDAR:

- a. Rita Smith-Daulton moved, and Blythe Pelham seconded to approve the minutes with corrections, for the December 17, 2020 regular Council meeting. Roll call vote 6-0. Motion carried.
- b. Council reviewed the bills paid in December 2020. Blythe Pelham moved, and Richard Tolle seconded the bills be approved. Roll call vote 6-0. Motion carried.
- c. Blythe Pelham moved, and Joel Morris seconded to approve the December Utility Adjustment Journal. Roll call vote 6-0. Motion carried.

## II. PRIVILEGE OF THE FLOOR:

Joel Morris – Expressed his interest for the vacant Council Seat.

Also Present:

### III. LEGISLATION:

#### ORDINANCE NO. 21-01

AN ORDINANCE TO SET CUSTOMER WATER AND SEWER TAP-IN FEES IN THE VILLAGE FOR A ONE INCH TAP OR LARGER AND PASS AS AN EMERGENCY. Rita Smith-Daulton moved, and John Michael seconded to wave the three-reading rule. Roll call vote 6-0. Motion carried. Blythe Pelham moved, and Rita Smith-Daulton seconded to approved Ordinance No. 21-01. Roll call vote 6-0. Motion carried.

### ORDINANCE NO. 21-02

AN ORDINANCE TO ADOPT THE 2021 EDITION OF THE OHIO BASIC CODE AND TO DECLARE AN EMERGENCY. Blythe Pelham moved, and John Michael seconded to wave the three-reading rule. Roll call vote 6-0. Motion carried. Joel Morris moved, and Rita Smith-Daulton seconded to approved Ordinance No. 21- 02. Roll call vote 6-0. Motion carried.

## **RESOLUTION 20-14**

A RESOLUTION OF AUTHORIZATION TO APPLY FOR THE 2021 RECYCLING SOLID WASTE AND LITTER MANAGEMENT GRANT.

Richard Tolle moved, and John Michael seconded to approve Resolution No. 20-14. Roll call vote 6-0. Motion carried.

### IV. COMMITTEE REPORTS

None currently

## V. REPORT OF CITY OFFICIALS:

## **Report of Police Chief Shane Nolley:**

Chief Shane Nolley reported for the month of December 2020, there were 273 calls for service. Hours worked were as followed: Chief Nolley-224 regular, 31.41 overtime; Officer Dawson-236 regular, 46.50 overtime, Officer Thompson – 83.75 regular, 18 overtime, Officer Wynn-100.88 regular, 12 overtime. There were 2 Traffic Crash Reports, and 11 Offense Reports. Arrest Information: Arrests - 2, Traffic Citations - 6, and Warning Citations - 10. Police vehicle information: Unit 1 – 2017 Police Interceptor – 457 miles driven, Unit 2 - 2020 Police Interceptor – 291 miles driven, Unit 3 - 2015 Police Interceptor – 990 miles driven. Repairs: \$219.79 and Training: \$0.

Additional Information from Chief Nolley:

- ➤ The Police Department has 98 active case reports.
- ➤ The departments total reports received for the month of December 2020 were 11 reports, an increase of 2 reported from December 2019.

## **Report of Fiscal Officer Tracy Evans:**

- Passed around monthly reports and credit card statement for Council to sign.
- Requested Council approve the final Amended Certificate for 2020. \*Richard Tolle moved, and John Michael seconded to approve the final Amended Certificate for 2020. Roll call vote 6-0. Motion carried.
- ➤ Presented Council with a final purchase order report with purchase orders numbering 1-121.
- Informed Council that Administrator Worley has requested the Village provide some gas for him monthly for using his own personal vehicle on the job. After discussion, Council agreed to allow Administrator Worley to receive 44 gallon of gas per month from the metered gas tank at the sewer plant.
  - \*Blythe Pelham moved, and Rita Smith-Daulton seconded for Administrator Worley to receive 44 gallons of metered gas per month. Roll call vote 5-1 with Joel Morris abstaining. Motion carried.
- ➤ Gave Council a copy of the Payroll and Holiday schedule for 2021.

# **Report of Utility/Streets Department:**

- Repaired water leak at 441 West Main Street.
- Repaired water leak at 117 East Main Street.
- > Salted and treated streets.
- ➤ Repaired the lift station at 28 East and Stafford Rd. (x2)
- Installed water and sewer tap on Kimberly.
- Read water meters (x2)

Troubleshoot transfer switch on the generator at the Water Plant.

## **Report of Regional Income Tax Association (RITA):**

➤ Fiscal Officer Tracy Evans reported that \$ 52,253.41 was collected for the month of December 2020.

### Report of Mayor Shawn C. Priest:

- ➤ Mayor Priest informed Council the Village of Leesburg received a certificate of recognition for completing the 2020 Census.
- ➤ Received the document signed by President Eisenhower as discussed in the last meeting.
- ➤ Mayor Priest let Council know she is having a medical procedure done on February 1, 2021.

### VI. OLD BUSINESS:

- ➤ Mayor Priest informed Council she is working with Ohio House Representative Shane Wilkin on the tornado siren.
- > Regarding abandoned properties waiting on Solicitor Beery to advise.
- ➤ Regarding the Utility Policy Fiscal Officer Tracy Evans passed around a completed Utility Policy for Council to review at the December meeting and asked Council if they had any questions or discussion regarding the policy. \*Blythe Pelham moved, and Rita Smith-Daulton seconded to approve the Utility Leak Adjustment Policy. Roll call vote 6-0. Motion carried.

#### VII. OTHER BUSINESS

➤ None currently

### **MISCELLANEOUS**

- Council voted for the vacant Council Seat at the beginning of the meeting. \*Chris Runyon nominated Joel Morris for Council; Richard Tolle seconded the nomination. Richard Tolle moved, and Blythe Pelham seconded to close nominations. Roll call vote 5-0. Joel Morris was awarded the vacant Council Seat.
- ➤ John Michael nominated Rita Smith-Daulton for President Pro Tem of Council; Blythe Pelham seconded the nomination. Blythe Pelham moved, and Joel Morris seconded to close nominations. Roll call vote 5-1 with Rita Smith-Daulton abstaining. Rita Smith-Daulton was awarded President Pro Tem of Council.
- After discussion, all of Council agreed to keep the meeting day and time the same. Also, they agreed to keep the same Council Committees as 2020.
- ➤ Richard Tolle moved, and Blythe Pelham seconded to adjourn at 6:58 PM. Roll call vote 6-0. Motion carried.