

LEESBURG VILLAGE COUNCIL

November 19, 2009

Mayor Jim Cook, Presiding

Mayor Jim Cook called the regular November session of the Leesburg Village Council to order on Thursday, November 19, 2009 at 6:45 P.M. in the Leesburg Municipal Building. Pastor Tom Knauff gave the invocation and led all present in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Council Members Mr. Robert Barrett Jr., Mr. Danny Daulton, Mr. Pat Hagen, Mr. George Phillips, and Mrs. Bernease Priest. Mr. Mark Henson was absent.

Also present: Fiscal Officer Tracy Evans, Administrator Freddie Snyder, Police Chief Tim Tyree and Solicitor Fred Beery.

Also attending: Pastor Tom Knauff, Mary Jane Burgess, Kathy Huff, Jeanetta Turner, Thomas E. Purtell, Jana M. Huff-Daye, and Mike Daye.

I. CONSENT CALENDAR:

a. Minutes for the October 22, 2009 regular session were motioned for approval by Pat Hagen. Motion was seconded by Robert Barrett. Roll call vote 5-0. Motion passed.

b. Council reviewed all bills paid in October 2009. Motion to approve bills paid was made by George Phillips. Motion was seconded by Bernease Priest. Roll call vote 5-0. Motion passed.

II. PRIVILEGE OF THE FLOOR:

Mr. Tom Purtell spoke on behalf of Mary Jane Burgess, Kathy Huff, Jeanetta Turner, Jana M. Huff-Daye and Mike Daye. Mr. Purtell informed Council that Kathy Huff had him divide 71 acres of the Huff land into parcels. The Huffs have been trying to obtain deeds on three of the parcels but according to the title office there are some old streets listed on the property that need to be vacated before the deeds can be issued. Mr. Purtell handed out property maps issued from the County for Council to review. According to the title office, Huff Street and Arch Street run through the farm parcels and they are listed as being open. After discussion, all of Council agreed it was no problem to vacate Huff Street and Arch Street since they have not been in use for many years. Solicitor Beery stated Council could vacate the two streets by publishing an article in the paper with Council's intentions to close the streets. In addition, the Village would need to file an Ordinance with the title office and the process would be complete. All of Council directed Solicitor Beery to proceed with closing Huff Street and Arch Street.

III. LEGISLATION:

None at this time.

IV. COMMITTEE REPORTS

Pat Hagen reported the Personnel Committee met on November 5, 2009 at 7:30 P.M. to discuss evaluations of personnel for 2009. Employee raises and insurance premiums were also discussed. In addition, the Committee reviewed the resume of Lynn Evans as a part-time patrolman.

Pat Hagen then reported the Finance Committee met on November 11, 2009 at 7:00 P.M. to review the current finances and to discuss increasing the water/sewer rates by 3% effective January 1, 2010. In addition the Committee reviewed a possible employee rate increase chart, provided by the Fiscal Officer, that reflected a 1%, 2%, 2.5% and 3% increase for all employees to be effective January 1, 2010. The Committee then reviewed the percentage each employee is

currently responsible to pay for their health/dental/vision insurance. The following recommendations were made from the meeting:

- Increase water/sewer rates 3% effective January 1, 2010.
- Employee increase of 2% effective January 1, 2010.
- Family insurance plan premium rose from \$100 to \$125 and single plan raised from \$50 to \$75 to be effective January 1, 2010.
- Increase Administrator Snyder's pay by \$25.00 a month in lieu of the 2% increase.

A motion was made by Bernease Priest to accept the recommendations made from the Finance and Personnel Committees. Danny Daulton seconded the motion. Roll call vote; Robert Barrett-yes, Danny Daulton-yes, Pat Hagen-yes, George Phillips-no, and Bernease Priest-yes. Motion passed.

V. REPORT OF CITY OFFICIALS:

Report of Income Tax:

Dorothy Vance reported that \$33,643.97 was collected for the month of October 2009. Mrs. Vance stated she did not have the total we are down from this time last year.

Report of Police Chief Tim Tyree:

Month of October 2009

Calls for service 243

Hours worked 1301-Tyree 142 1302-Bussey 144 1303-Nolley 156 1304- Boris- 69.5 1305- Holliday 25 1306- Sharp 79

Overtime worked: Tyree - 8.5, Bussey - 19, and Nolley - 12.

Traffic Crash Reports 6

Offense Incident Reports Taken 19

Arrest Information

Arrest/Reports 18

Traffic Citations / violations: 14

Speed – 3 Traffic Control Device – 2 DUS – 2 ACDA – 1 No OL - 1 Fail to Display - 1 Expired OL – 1 Fail to Register – 1 Right of Way – 1 Lights Required - 1

Warning Citations: 37

Speed – 8 Equipment – 9 Traffic Control – 3 Left of Center – 1 Lights Required - 1

Police Vehicle Information and Maintenance:

U-1-2005 Crown Vic. Miles driven: 465

U-2 1998 Chevy Lumina Miles driven: 638

U-3 2008 Crown Vic. Miles driven: 1,819

Training:

Training Cost:

Additional Information:

The Police department currently has 78 active case reports and the department's current case load for the month of October is slightly lower than October of last year.

The department received no complaints during Halloween night, it did appear the number of trick or treaters was higher than normal. Thankfully everyone had a safe and fun evening. The officers did stop several vehicles for traveling too fast. Chief Tyree wants to remind all to be especially careful and to drive appropriately during this time due to all the extra activity that occurs with the pedestrian and vehicle traffic. Be patient and take the extra time and care while driving or visiting the Village during this type of event.

Chief Tyree has met with the Personnel Committee to discuss replacing the vacant part-time position with Lynn Evans. Lynn is a seasoned officer and would need a minimal amount of training in order to place him on the part-time schedule. Chief would like to be able to bring him on board as soon as possible. We have had some scheduling problems due to Ptl. Boris not being able to cover shifts due to his new position.

Report of Administrator Freddie Snyder:

Administrator Snyder reported the following:

-Contracted with Dave Shafer for right of way for the new well. Currently doing test drills right now.

-The rest area is cleaned up and ready for winter.

-Contracted Environmental Engineering to switch over our chlorine from gas to liquid. Gas Chlorine has proven to be too dangerous. In addition, the water tower will also be changed from gas to liquid chlorine. New system for liquid chlorine will cost approximately \$15,000.00

-Informed Council there is a farmer in Mason Ohio interested in picking up our sludge for his farm. Sludge disposal now cost around \$600 a month, if the farmer would take our sludge that would be a considerable savings for the Village.

Report of Fiscal Officer Tracy Evans:

Fiscal Officer Tracy Evans informed Council with the upcoming cost of the new well and switching our chlorine from gas to a liquid, we will have to transfer funds from the General fund to cover the cost. The grant money we will be receiving for the well is a reimbursement grant, the Village will have to incur approximately \$115,000.00 in expense for both the well and chlorinator before we will be reimbursed. The water fund does not have that type of excess to take the money from that fund, therefore, a transfer from the General Fund will be needed.

Approached Council regarding obtaining an address for the old shop on Tony and Stella Lytle's property that they are turning in to a residence. After discussion, Council determined the address would be 9067 Mill Trace Drive for the new residence.

Pat Hagen motioned to set the address for Tony and Stella Lytle's additional residence to be 9067 Mill Trace Drive. Robert Barrett seconded the motion. Roll call vote 5-0. Motion passed.

Fiscal Officer Tracy Evans asked Council if they wanted to give the employees a \$50 Kroger card for the Holidays like they have in the past years.

Danny Daulton motioned to give each employee a \$50 Kroger gift card for the holidays. Bernease Priest seconded the motion. Roll call vote 5-0. Motion passed.

Requested an income tax refund for \$5.00

George Phillips motioned to refund \$5.00 for income tax. Robert Barrett seconded the motion. Roll call vote 5-0. Motion passed.

Presented Council with the 2010 Ohio Municipal League membership dues and asked them if they wanted to renew our membership.

Robert Barrett motioned to join the Ohio Municipal League for the 2010 year. Pat Hagen seconded the motion. Roll call vote 5-0. Motion passed.

Handed out a year-to-date transfer report for all of Council to review. (See attachment) Council had no questions.

Report of Mayor Cook:

Mayor Cook stated that Mr. David Haines from East Ambulance, located at the Leesburg Industrial Park, stated he is not getting paid by Medicare because they do not recognize the current address of the Industrial Park. In addition, Mr. Haines stated he purchased a lot at the west of the building and it needs a correct address as well. After discussion, Council agreed the lots on the right side of the Industrial Park would be even numbers starting with 900, then 1000, 1100, 1200, and 1300. The lots on the left hand side would start with 901, 1001, 1101, 1201 and 1301. Therefore, the current address of East Ambulance would be 1000 Industrial Drive and lot they purchased in front of their building would be 900 Industrial Drive.

Danny Daulton motioned to accept the addresses discussed (listed above). Bernease Priest

seconded the motion. Roll call vote 5-0. Motion passed.

MISCELLANEOUS:

Pat Hagen motioned to go in to Executive Session at 7:07 P.M. Robert Barrett seconded the motion. Roll call vote 5-0. Motion passed.

Robert Barrett motioned to come out of Executive Session at 7:50 P.M. George Phillips seconded the motion. Roll call vote 5-0.

Council set the December meeting for December 17, 2009 at 6:45 P.M.

Pat Hagen motioned to adjourn at 8:25 P.M. George Phillips seconded the motion. Roll call vote 5-0. Motion passed.