



A RESOLUTION TO AUTHORIZED SICK LEAVE TO BE USED BY THE VILLAGE ADMINISTRATOR.

\* Rita Smith-Daulton moved, and Richard Smith seconded to approve Resolution No. 22-03. Roll call vote 6-0. Motion carried.

RESOLUTION NO. 22-04

A RESOLUTION TO PERMIT THE VILLAGE ADMINISTRATOR TO LIVE OUTSIDE CORPORATION LIMITS OF THE VILLAGE.

\*Joel Morris moved, and Richard Smith seconded to approve Resolution No. 22-04. Roll call vote 6-0. Motion carried.

RESOLUTION NO. 22-05

A RESOLUTION TO ESTABLISH A FEE FOR BRUSH AND YARD DEBRIS REMOVAL.

\*Joel Morris moved, and Robert Barrett seconded to approve Resolution No. 22-05. Roll call vote 6-0. Motion carried.

**IV. COMMITTEE REPORTS**

Robert Barrett, Chairman of the Events Committee reported the committee met on Monday, February 28, 2022. Those present were Kim Pavey, Rita Smith-Daulton, Robert Barrett Jr., and Mayor Shawn C. Priest. The purpose of the meeting was to discuss different ideas and times for village events. The Committee recommends the village have four events a year. A Memorial Day celebration, July activities with an ice cream social coordinating with the Methodist Church movie night, the festival in August and Luminaries in December.

Robert Barrett, Chairman of the Finance Committee reported the committee met on Monday, February 28, 2022. Fiscal Officer Tracy Evans went over the appropriations by each line item. The meeting was highly informative. (Notes by the Committee were not taken)

**V. REPORT OF CITY OFFICIALS:**

**Report of Police Chief Shane Nolley:**

Chief Shane Nolley reported for the month of February 2022, there were 309 calls for service. Hours worked were as followed: Chief Nolley-160 regular, 7 overtime; Officer Dawson-168 regular, 21.50 overtime; Officer Michael – 168 regulars, 5.75 overtime; Officer Townsend – 84.50 regular, 14.25 overtime. There were 2 Traffic Crash Reports, and 6 Offense Reports. Arrest Information: Arrests - 1, Traffic Citations - 9, and Warning Citations - 8. Police vehicle information: Unit 1 - 2017 Police Interceptor – 1,035 miles driven, Unit 2 - 2020 Police Interceptor – 362 miles driven, Unit 3 - 2015 Police Interceptor – 675 miles driven. Repairs: \$1,009.03 and Training: \$0.

Additional Information from Chief Nolley:

- The Police Department has ninety-seven active case reports.
- The departments total reports received for the month of February 2022 were six reports, a decrease of one report from February 2021.
- Evidence, property, and office inventory has all been completed.

**Report of Fiscal Officer Tracy Evans:**

- Passed around the monthly reports and credit card statement for Council to sign.
- Informed Council we assigned the address of 232 East Main Street (rear) as requested by Jamie Cornwell for his new pole barn. Fiscal Officer Tracy

Evans explained the pole barn faces what the village has as Middle Street, but the County Auditor has it as North Street. Because of the confusion, the front part of the lot faces East Main Street so that is what was decided.

- Handed out handbook changes to Article 19 - Overtime; regarding utility laborers weekend duty, Article 19 – Holiday Overtime for all employees and Article 27 – adding Juneteenth to the paid holidays.

\*Kim Pavey moved, and Rita Smith-Daulton seconded to approve the Handbook changes. Roll call vote 6-0. Motion carried.

**Report of Utility/Streets Department from Administrator Palmer:**

- Administrator report submitted.

**Report of Regional Income Tax Association (RITA):**

- \$40,045.81 was collected for the month of February 2022

**Report of Mayor Shawn C. Priest:**

- Requested Council change the meeting location of the Village Council Meetings to the Fire Department Training Room. We have outgrown this small area and have no room for visitors to sit. Also, we are using part of the Council room for Amy Palmers office. After discussion, Council decided to try it and see how it works out.

\*Joel Morris moved, and Rita Smith-Daulton seconded to move the Council Meetings to the Fire Department Training Room starting with the April Council meeting. Roll call vote 6-0. Motion carried.

- Bill Tolle requested the Village allow him to replace his trailer. Mayor Priest stated his current trailer was in bad shape. Law Cooper owns the lot and property. Mayor Priest said they would have to clean up the property and area to move a different trailer in. Mayor Priest informed Bill Tolle and Parry Cooper that the trailer owner; Larry Cooper, would have to write an appeal to Section 9 of our trailer ordinance to replace the trailer. Solicitor Beery stated the mayor can set a time limit if there is an appeal.
- We are in the process of completing the “Welcome to Leesburg” signs. The signs are paid for by sponsors, the school, and an anonymous donor so the village should not have to pay anything.

**VI. OLD BUSINESS:**

- Regarding abandoned properties – Mayor Priest stated she met with Julie Bolender, the Highland County Economic Director/Land Bank regarding the Blake property. Mayor Priest stated she turned all the information she had for this property over to the Land Bank for them to help us acquire the property.
- List of nuisance properties that need addressed was given to Council by Administrator Amy Palmer. Councilman Joel Morris asked what our next step was with Joe Turners properties since there has not been much progress made. Mayor Priest stated we need to start handing out fines. Councilman Morris asked Administrator Palmer to get a hold of Mr. Turner and discuss what needs to be done and give him a deadline or he will be fined.
- Regarding the grocery store – Mayor Priest reported the grocery store will be auctioned in May. In addition, the new owner can apply for a loan from the Land Bank to get the property cleaned up.

## **VII. OTHER BUSINESS:**

- Regarding zoning - Councilman Joel Morris asked Solicitor Beery if we can just zone the downtown area and Solicitor Beery stated yes. Council turned this matter over to the Platting Committee for further discussion.
- Councilman Morris inquired if Council could receive insurance benefits. Solicitor Beery said yes, they can, however not while they are in office. Council would have to vote for future council members to have insurance benefits, but no current council members would be eligible in term. In addition, Solicitor Beery stated that if Council receives the insurance benefits that all part-time employees would also be eligible for insurance benefits.

## **MISCELLANEOUS:**

- Fiscal Officer Tracy Evans stated to Solicitor Beery that council did not vote for Amy Palmers employment at the last meeting and asked if it needed to be voted on. Solicitor Beery stated yes, Mrs. Palmers employment does need council approval.  
\*Robert Barrett moved, and Rita Smit-Daulton seconded to hire Amy Palmer as Village Administrator. Roll call vote 6-0. Motion carried.
- Robert Barrett moved, and Rita Smith-Daulton seconded to adjourn at 8:00 P.M. Roll call vote 6-0. Meeting adjourned.