

stated if we make South Street a truck route, if there is any damage to the electric lines, DP&L will lift the lines. After discussion, Council agreed they do not want to make South Street (a residential street) as a truck route. Mayor Priest said she would contact DP&L and see if there is anything else we can do to get them to raise the power lines.

Mrs. Dianna Robertson Fordyce – thanked Council for the clean-up dumpsters. Also, Mrs. Fordyce told Council she was the one that took the pictures of the storm sewer drains around town and that taking pictures must have worked because now a majority of them have been cleaned. In addition, Mrs. Fordyce told Council that she was notified by Becky Hurst about a big leak on her property located at 12449 St. Rt. 62 even though the water was shut off. Mrs. Fordyce wanted to make sure she wasn't going to be charged for the water usage from the leak. Administrator Butch Wiget stated she wouldn't have to pay for the water from the leak and that it was already taken care of.

III. LEGISLATION:

ORDINANCE NO. 20-04

APPROVAL AND GRANTING TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO, APPLY, MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATION LIMITS.

**Previously passed as Ordinance No. 20-03

Blythe Pelham moved and Kenny Worley seconded to change this legislation from Ordinance No. 20-03 to 20-04. Roll call vote 6-0. Motion carried.

ORDINANCE NO. 20-05

AN ORDINANCE GRANTING A TEMPORARY EASEMENT TO JAMES LIGHTNER TO THE AREA OF ENCROACHMENT TO THE RIGHT OF WAY OF EAST STREET IN THE VILLAGE OF LEESBURG, OHIO

**Previously passed as Ordinance No. 20-04

Blythe Pelham moved and Richard Tolle seconded to change this legislation from Ordinance No. 20-04 to 20-05. Roll call vote 6-0. Motion carried.

RESOLUTION NO. 20-07

A RESOLUTION TO TRANSFER FUNDS FROM GENERAL TO STREETS

Kenny Worley moved and John Michael seconded to approve Resolution No. 20-07. Roll call vote 6-0. Motion carried.

RESOLUTION NO. 20-08

A RESOLUTION AUTHORIZING MAYOR, VILLAGE OF LEESBURG, TO PREPARE AND SUBMIT APPLICATIONS TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

Kenny Worley moved and Blythe Pelham seconded to approve Resolution No. 20-08. Roll call vote 6-0. Motion carried.

RESOLUTION NO. 20-09

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Richard Tolle moved and Rita Smith-Daulton seconded to approve Resolution No. 20-09. Roll call vote 6-0. Motion carried.

IV. COMMITTEE REPORTS:

Councilwoman Blythe Pelham, of the Public Street & Lights Committee, reported the committee met on Wednesday, September 2, 2020. Those present were Blythe Pelham, Ken Worley, Administrator Jason Campbell and Mayor Shawn Priest. Chris Runyon was absent. The purpose of the meeting was to discuss the condition of the storm sewer drains from pictures that were provided by a resident. In addition to addressing complaints of residents regarding the drains. The Committee recommended that Street Administrator Jason Campbell clean and remove all debris from the storm sewer drains and checking them periodically due to the fact that the Village cannot afford the cost of repairing and replacing some of the drains.

*Chris Runyon moved and Richard Tolle seconded to accept the recommendations of the Public Street & Lights Committee. Roll call vote 5-0. Councilman Kenny Worley left the meeting at 7:45 PM. Motion carried.

V. REPORT OF CITY OFFICIALS:

Report of Police Chief Shane Nolley:

Chief Shane Nolley reported for the month of August 2020, there were 430 calls for service. Hours worked were as followed: Chief Nolley-160 regular, 0 overtime; Officer Dawson-160 regular, 5 overtime, Officer Thompson – 114.75 regular, 3 overtime, Officer Wynn-153 regular, 16 overtime. There were 0 Traffic Crash Reports, and 15 Offense Reports. Arrest Information: Arrests - 20, Traffic Citations - 33, and Warning Citations - 6. Police vehicle information: Unit 1 – 2017 Police Interceptor – 804 miles driven, Unit 2 - 2005 Ford Explorer – 0 miles driven, Unit 3 - 2015 Police Interceptor – 1,527 miles driven. Repairs: \$543.09 and Training: \$0.

Additional Information from Chief Nolley:

- The Police Department has 111 active case reports.
- The departments total reports received for the month of August 2020 were 15 reports, an increase of 5 reported from August 2019.

Report of Fiscal Officer Tracy Evans:

- Passed around monthly reports and credit card statement for Council to sign.
- Discussed with Council how we can pay out the Administrator/Fiscal bonus without it being taxed to the max. According to Solicitor Beery, the pay can be coded as an Admin earning, on a separate line from their regular earning, on their check and paid out bi-weekly instead of quarterly.

*Blythe Pelham moved and Rita Smith-Daulton seconded to change the Administrator Bonus to an Administrator Earning to be paid bi-weekly with their regular pay check. Roll call vote 4-0. (Councilman Richard Tolle left the meeting at 8:10 PM. Motion carried.

- Informed Council that in the July 23, 2020 meeting, Council approved for the Fiscal Officer to purchase a new laptop with a cap of \$400. Fiscal Officer Tracy Evans informed Council that due to lap top shortage, (because

of schools ordering them for their students) she could not find a laptop for \$400 and had to purchase one for \$800. Tracy then informed Council that she called Mayor Priest before purchasing the laptop to get authorization before spending the additional funds.

*John Michael moved and Blythe Pelham seconded to increase the cap to \$800. Roll call vote 4-0. Motion carried

- Informed Council of two Building Permits that were approved for one Jason and Danyel Brunk to add a building and one from 73 Homes to add a modular on Kennedy. (This is what prompted more conversation regarding the Trailer Ordinance as seen under the Administrator section of this report)

Report of Utility/Streets Department:

- No Administrators Report submitted.
- Administrator Wiget approached Council regarding the trailer owned by James Lightner that was approved in the August meeting. Administrator Wiget said he feels the Council is creating a revolving door allowing trailers to come in when the Village is trying to take nuisance properties out. Administrator Wiget asked Council if they would allow a trailer to move in next door to their residence. In his opinion, the Ordinance needs to be re-evaluated. After discussion, Council instructed Administrator Wiget to start strictly enforcing the trailer ordinance. If the home has wheels and/or a title for their home, it is not allowed. (See trailer Ordinance No. 06-05 for more restrictions)
- Found a leak in the water tower and the company that constructed the tower, Mid-Atlantic, is quoting the Village for repairs.

Report of Regional Income Tax Association (RITA):

- Fiscal Officer Tracy Evans reported that \$36,579.55 was collected for the month of August 2020. Fiscal Officer Tracy Evans stated she is trying to figure the Rita System out and from this month on, she reporting on the bank statement totals, the way that Dorothy Vance always reported instead of Rita's totals that go from the middle of the current month to the beginning of the next month.
- According to Angela from the Rita System, we will have to refund a company \$11,023.00, in addition, Angela stated the net profit side of taxes has been extended to the end of October.

Report of Mayor Shawn C. Priest:

- Informed Council that instead of purchasing a new truck for the Utility/Street Department, we need to purchase a used truck because of adding the snow plow blade which will continually throw salt onto the truck. Administrator Wiget stated he would rather put some money in to the old truck they have and make it nice instead of purchasing a used truck and a street sweeper that was approved in the August meeting. Councilman Chris Runyon asked Administrator Wiget if he thought a street sweeper was necessary for the Village. After Council discussion of the street sweeper versus other things needed, they decided against the street sweeper.

*Blythe Pelham moved and Chris Runyon seconded to rescind the motion from the August meeting for the street sweeper and put those funds towards fixing up the old utility truck. Roll call vote 4-0. Motion carried.

- Informed Council that she would be going around to the Leesburg businesses and handing out the magnets that have the Village numbers on them.

VI. OLD BUSINESS:

- Tornado Siren – Mayor Priest informed Council after speaking with Dave Bushelman, the county will be looking for a grant for a new siren. Cody O-dell has an extra poll that he is willing to donate to the village for us to install the new siren on at the corner of the Municipal Building.
- Utility Policy – waiting on the Audit to be completed to get the Auditors recommendations.

VII. OTHER BUSINESS:

- Chris Runyon moved and John Michael seconded to change the village mowing rate for nuisance properties to \$100 service charge for each mowing plus \$30 an hour for mowing and weed eating completed retroactive to April 1, 2020. Roll call vote 5-0. Motion carried.
- Councilwoman Rita Smith requested a discussion on having two Council Committee Meeting per month in addition to the Regular Monthly Council Meeting. Councilwoman Daulton feels the Council only need to have the Committee meetings when they are necessary instead of a set twice month due to other Council Members work schedules. After a lengthy discussion, Council agreed to have one Committee Meeting the second Wednesday of the month at 6:00 PM. In addition, Council decide that the Committee Chair should schedule the meeting send out any pertaining information regarding items discussed ahead of time. Also, all Committee Members should make every effort to attend their Committee Meeting.

MISCELLANEOUS:

- Richard Tolle moved and Blythe Pelham seconded to go into Executive Session at 6:24 PM to discuss possible litigation. Roll call vote 6-0. Motion carried.
- Out of Executive Session at 6:57 PM.
- Solicitor Beery will send Fiscal Officer Storm Sewer legislation for the next meeting.
- John Michael moved and Blyth Pelham seconded to adjourn at 8:52 PM. Roll call vote 4-0. Meeting adjourned.