



## **RESOLUTION 20-14**

### **RESOLUTION OF AUTHORIZATION**

WHEREAS the Highland County Commissioners administer a financial assistance program for solid waste, recycling, and litter management purposes through the 2020 Revolving Fund Grant Program.

Kenny Worley moved, and John Michael seconded to approve Resolution No. 20-14. Roll call vote 6-0. Motion carried.

#### **IV. COMMITTEE REPORTS**

Chairman Blythe Pelham of the Personnel Committee reported the committee met on Thursday, December 10, 2020. Those present were Rita Smith-Daulton, and Blythe Pelham. John Michael was absent. The purpose of the meeting was to discuss the hiring of a new Administrator, cost of living raises for the employees and individual pay raises and the possibility of adding a police bond which will be discussed later. Due to the request from Council, the Committee broke the recommendations down to the following:

- Hiring Kenny Worley as part-time Administrator, @ 5 hours a day, with a monthly salary of \$1,100. (effective January 1, 2021)

\* John Michael moved, and Blythe Pelham seconded to approve this recommendation. Roll call vote 5-1 with Kenny Worley abstaining.

- Cost of living raise of 3% for all employees across the board.

\*Blythe Pelham moved, and Kenny Worley seconded to approve this recommendation. Roll call vote 4-2 with Chris Runyon and Richard Tolle voting no. Motion carried.

- Allowing Jason Campbell and Jason Wiget to keep their Administrator pay making their hourly salary \$17.66/hour in addition to the 3% increase on 1/1/2021.

\*Blythe Pelham moved, and Richard Tolle seconded to approve this recommendation. Roll call vote 5-1 with Chris Runyon voting no. Motion carried

Chairman Blythe Pelham, of the Housing Committee, reported the committee met on Wednesday, December 9, 2020. Those present were Blythe Pelham, and John Michael. Richard Tolle was absent. The purpose of the meeting was to discuss an action plan for nuisance properties and an ordinance regarding livestock within the corporation limit. The Committee recommended that we table the livestock ordinance until March. And the nuisance properties will be addressed by Administrator Kenny Worley in the spring.

Chairman Rita Smith-Daulton, of the Police/Fire/Safety Committee, reported the committee met on Thursday, December 17, 2020. Those present were Chris Runyon, Rita Smith-Daulton, Richard Tolle, Police Chief Shane Nolley, and Mayor Shawn C. Priest. The purpose of the meeting was to discuss the proposed rate of pay based on a set pay scale. (see attached) And discuss negotiating contract with Chief Shane Nolley with \$2.00/hour raise added to his present wage. The Committee recommended the following:

- Accept Chief Nolley's Police Officer Pay Scale as presented to be effective January 1, 2021. (this will be the new rate of pay for the Police Officers and they will not be eligible for the 3% cost of living on top of the new rate)

\*Chris Runyon moved, and John Michael seconded to approve this recommendation. Roll call vote 6-0. Motion carried.

- Give Chief Shane Nolley a \$2.00/hour raise in addition to the 3% increase effective January 1, 2021. In addition, there will be no employment contract in

place and the current contract will be voided as per the request of Chief Shane Nolley.

\*Kenny Worley moved, and Blythe Pelham seconded to approve this recommendation. Roll call vote 6-0. Motion carried.

## **V. REPORT OF CITY OFFICIALS:**

### **Report of Police Chief Shane Nolley:**

Chief Shane Nolley reported for the month of November 2020, there were 392 calls for service. Hours worked were as followed: Chief Nolley-152 regular, 8 overtime; Officer Dawson-152 regular, 8 overtime, Officer Thompson – 35.5 regular, 8 overtime, Officer Wynn-150 regular, 31.5 overtime. There were 2 Traffic Crash Reports, and 13 Offense Reports. Arrest Information: Arrests - 4, Traffic Citations - 13, and Warning Citations - 19. Police vehicle information: Unit 1 – 2017 Police Interceptor – 715 miles driven, Unit 2 - 2020 Police Interceptor – 23 miles driven, Unit 3 - 2015 Police Interceptor – 1,087 miles driven. Repairs: \$21.99 and Training: \$0.

Additional Information from Chief Nolley:

- The Police Department has 108 active case reports.
- The departments total reports received for the month of December 2020 were 13 reports, a decrease of 12 reported from November 2019.

### **Report of Fiscal Officer Tracy Evans:**

- Passed around monthly reports and credit card statement for Council to sign.
- Requested the Village join the Ohio Municipal league for 2021 @ \$460.  
\*Chris Runyon moved, and Kenny Worley seconded to join the Ohio Municipal League. Roll call vote 6-0. Motion carried.
- Discussed the utility adjustment that is given to the school every month for the greenhouse and that Administrator Wiget does not think we should continue the adjustment and thought it would be easier for the school to install a new meter in the greenhouse to be metered correctly or they can pay the full amount that goes through the bus garage meter without an adjustment.  
\*Richard Tolle moved, and Kenny Worley seconded to discontinue the current monthly utility adjustment for Fairfield Local's greenhouse. Roll call vote 6-0. Motion carried.
- Informed Council she was texted by Mark Davison of Grove City Ohio and he acquired an original framed document signed by President Eisenhower recognizing Sam Kerns and the Leesburg Post Office dated May 15, 1956. Mr. Davison is interested in selling the print for \$300 if we are interested. After discussion, Council instructed Fiscal Officer Tracy Evans to offer him \$100 plus shipping for the print.

### **Report of Utility/Streets Department:**

- No Administrators Report submitted.

### **Report of Regional Income Tax Association (RITA):**

- Fiscal Officer Tracy Evans reported that \$ 41,146.63 was collected for the month of November 2020.

### **Report of Mayor Shawn C. Priest:**

- Mayor Priest informed Council she met with Superintendent Tim Detweiller and High School Principal Steve Hackett to discuss a new program the

school is offering to their students called GRIT. (Growing Real Independence Together) This program gives students the opportunity to intern for their choice careers while getting paid a little money to see if they are really going to like it. In addition, Superintendent Detweiller would like to work with the Village on a massive sign listing businesses and our accomplished athletes and sport teams. Superintendent Detweiller will be at the next Council meeting to discuss both items.

- Met with County Commissioner David Daniels and discussed the possibility of the Village forming a Land Bank that could possibly help us with demolishing old properties. In addition, the County Commissioners are opening an Economic Development Office and funding the hiring of two employees and asking cities and villages in Highland County to help pay the employees office expenses.
- **VI. OLD BUSINESS:**
- Mayor Priest informed Council she is working with Ohio House Representative Shane Wilkin on the tornado siren.
- Regarding abandoned properties – see the Housing Committee minutes.
- Regarding the Utility Policy – Fiscal Officer Tracy Evans passed around a completed Utility Policy for Council to review and possibly approve at the next council meeting.

#### **VII. OTHER BUSINESS**

- None currently

#### **MISCELLANEOUS**

Councilman Kenny Worley presented his letter of resignation from Council effective January 1, 2021 to Mayor Priest. Councilman Worley was thanked by the Mayor and Council for his service and look forward to working with him as Village Administrator.

\*Rita Smith-Daulton moved, and Chris Runyon seconded to accept Kenny Worley's resignation from Council. Roll call vote 5-1 with Kenny Worley abstaining.

Swore in Officer Justin Bunner as a full-time Village of Leesburg Police Officer.

Richard Tolle moved, and Chris Runyon seconded to adjourn at 8:17 PM. Roll call vote 5-0. Motion carried.

**POLICE OFFICER PROPOSED RATE OF PAY**

\*Starting pay for full-time and part-time officers with 0-1 years experience  
\$17.00/hour after 6 months probationary  
period \$17.50

\*Pay based on 2-3 years experience \$18.00/hour

\*Pay based on 4-5 years experience \$18.50/hour

\*Pay based on 6-7 years experience \$19.00/hour

\*Pay based on 8-10 years experience \$19.50/hour

\*Chief of Police-pay will be negotiated by Council

\*Police Sergeant-\$ .75 an hour increase from their current rate of pay.

Shania Thompson- \$17.50/hour (date of hire 07/01/2019)

Randalle Dawson- \$18.00/hour (date of hire 06/21/2018)

As approved at the 12/17/2020 Council Meeting