LEESBURG VILLAGE COUNCIL 4/19/2018 Mayor Freddie Snyder

Mayor Freddie Snyder called the regular April session of the Leesburg Village Council to order on Thursday, April 19, 2018 at 7:00 P.M. in the Leesburg Municipal Building. Invocation was given by Pastor John Fitzgerald and Councilman Morgan Sheppard led all present in the Pledge of Allegiance to the Flag.

ROLL CALL: Present: Council Members Ms. Shawn C. Priest ⊠

Mr. John Michael ⊠

Mr. Chris Runyon ⊠

Mr. Morgan Sheppard ⊠

Mr. Richard Tolle ⊠

Mr. Scott Willey ⊠

Also Present: Police Chief Shane Nolley \boxtimes

Fiscal Officer Tracy Evans ⊠

Also attending: Blythe Pelham, Steve Bush and Teresa Smith.

I. CONSENT CALENDAR:

A. Shawn Priest moved and Chris Runyon seconded to approve the regular minutes for the March 15, 2018 council meeting. Roll call vote 6-0. Motion carried.

- 1. Chris Runyon moved and Scott Willey seconded to approve the minutes for the March 21, 2018 emergency council meeting. Roll call vote 6-0. Motion carried.
- B. Council reviewed the bills paid in March 2018. Shawn Priest moved and Richard Tolle seconded the bills be approved. Roll call vote 6-0. Motion carried.

II. PRIVILEGE OF THE FLOOR:

Ms. Blythe Pelham – just observing

Mr. Steven Bush – just observing

Ms. Teresa Smith – requested a meeting with the Personnel Committee after the regular council meeting.

III. LEGISLATION:

None at this time.

IV. COMMITTEE REPORTS:

None at this time.

V. REPORT OF CITY OFFICIALS:

Report of Fiscal Officer Tracy Evans:

- ➤ Passed around monthly reports for Council to sign, including the monthly credit card statement.
- Requested seven income tax refunds for \$112, \$279, \$231, \$38, \$26, \$222.73 and \$66.
 - *Chris Runyon moved and Scott Willey seconded to approve the seven income tax refunds. Roll call vote 5-0 with Morgan Sheppard abstaining.
- ➤ Informed Council the EPA was mandating a new Asset Management program that all villages are now required complying with. This program requires

- assistance from our Engineering Firm, Environmental Engineering, and they are providing us with a quote for their services.
- ➤ Informed Council the Utility and Fiscal Offices would be closed for one to two days in either May or July to clean out the old records in the basement.

Report of Police Chief Shane Nolley:

Chief Shane Nolley reported that for the month of March 2018, there were 486 calls for service. Hours worked were as followed: Chief Nolley-230 regular, 37 ot/holiday; Officer Stephens-230 regular, 20.75 ot/holiday; Officer Brady-180 regular, 18.5 ot/holiday; Officer Michael-202.5 regular, 85 ot/holiday and Officer Cottrell-210 regular, 19 ot/holiday. Special Detail – 109.4 hours. There were 3 Traffic Crash Reports, and 21 Offense Reports. Arrest Information: Arrests - 1, Traffic Citations -5, and Warning Citations - 4. Police vehicle information: Unit 1 – 2017 Police Interceptor – 1,121 miles driven, Unit 2 - 2005 Ford Explorer – 674 miles driven, Unit 3 - 2015 Police Interceptor – 1,328 miles driven. Repairs: \$178.52 and Training: \$0.

Additional Information from Chief Nolley:

- ➤ The Police Department has 108 active case reports.

 The departments total reports received for the month of March 2018 were 21, an increase of 7 reports from March 2017.
- ➤ Chief Nolley commented on the countless discussions that Council has had regarding an addition full time officer. Chief Nolley stated he will try to move all the schedules around with the current employees (using the part-time employee more) to have twenty-four hours a day coverage, seven days a week. After additional discussion, Shawn Priest moved and John Michael seconded to make a current part-time officer full-time to get more coverage. Roll call vote was as follows: Scott Willey no, John Michael yes, Shawn Priest yes, Chris Runyon no, Morgan Sheppard no and Richard Tolle no. Motion failed.

Report of Utility/Streets Department:

Report of Income Tax Administrator Dorothy Vance:

➤ Mayor Snyder reported for Mrs. Vance that \$31,025.70 was collected for the month of March 2018.

Report of Mayor Freddie Snyder:

Informed Council he received a letter from Kay Cummings regarding parking in front of the hardware, and read it allowed for all of Council. In the letter, Ms. Cummings is unhappy with tenants from the next-door apartment building parking in front of her business. Mayor Snyder stated Casey McIntosh from the Bakery has also voiced a complaint regarding the residents that live in the apartment by the Bakery also parking in front of her business. After discussion, Council said the areas in question are public parking and they did not feel like they could do anything to detour it.

VI. OLD BUSINESS

- ➤ Brokaw Building Solicitor Beery previously informed Fiscal Officer Tracy Evans that he filed a complaint.
- ➤ George Phillips property Solicitor Beery previously informed Fiscal Officer Tracy Evans that he filed a complaint.

➤ Depot – Solicitor Beery drafter a certified letter and mailed it to CSX Transportation and Baltimore and Ohio Railroad Company stating the Depot was a nuisance and action needed to be taken to remedy the problem. In addition, Mayor Snyder stated we might have received some grant money for the Depot but this has not yet been confirmed.

MISCELLANEOUS:

➤ Shawn Priest moved and Scott Willey seconded to adjourn at 8:38 PM. Roll call vote 5-0. (Richard Tolle had to leave at 8:30 PM) Meeting adjourned.