

Thackston could not attend this evening and asked if Council could hold off this discussion until the January meeting. Council tabled this subject until the January meeting.

- Ms. Blythe Pelham – just observing
- Mr. Steven Bush – just observing
- Mr. Keith Lamb – just observing
- Ms. Bridget Campbell – just observing
- Mr. Spencer Boone – just observing

III. LEGISLATION:

ORDINANCE NO. 18-08

AN ORDINANCE TO MAKE THE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF LEESBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019.

Shawn Priest moved and John Michael seconded to accept Ordinance# 18-08. Roll call vote 6-0. Motion carried.

ORDINANCE NO. 18-09

AN ORDINANCE TO VACATE A PUBLIC WAY IN THE VILLAGE
(R.C. § 723.05)

Shawn Priest moved and John Michael seconded to suspend the three reading rule. Roll call vote 6-0. Motion carried.

Chris Runyon moved and Scott Willey seconded to accept Ordinance No. 18-09. Roll call vote 6-0. Motion carried.

IV. COMMITTEE REPORTS:

- Councilwoman Shawn Priest, Chairman of the Personnel Committee stated she created the Personnel Evaluation Form. The form is based on a point system, with 100 possible points. In addition, the form asked to detail employee's greatest strengths, detail aspects requiring improvement, and additional comments. All of Council liked the form and agreed to decide the following before the evaluations are given: what number out of 100 points would be acceptable, what number means improvements need to be made, and what number would determine termination. Council agreed to turn this over to the Personnel Committee to bring recommendations to the next meeting.

*Morgan Sheppard moved and Scott Willey seconded to accept the Employee Performance Review. Roll call vote 6-0. Motion carried.

V. REPORT OF CITY OFFICIALS:

Report of Fiscal Officer Tracy Evans:

- Passed around monthly reports and credit card statement for Council to sign.
- Requested annual \$50 Christmas gift cards for the employees.
 - *Shawn Priest moved and Scott Willey seconded to approve the \$50 gift cards. Roll call vote 6-0. Motion carried.
- Asked Council to approve Blanket PO's 1-129 for the 2018 year.
 - *Shawn Priest moved and John Michael seconded to approve Blanket PO's 1-129. Roll call vote 6-0. Motion carried.

- Asked Council to authorize Fiscal Officer Tracy Evans to apply for the year-end Amended Certificate on or about January 2, 2019.
*Shawn Priest moved and Chris Runyon seconded to authorize Fiscal Officer Tracy Evans to apply for the year-end Amended Certificate. Roll call vote 6-0. Motion carried.
- Requested Income Tax Refunds in the amount of \$193 and \$287.
*Chris Runyon moved and John Michael seconded to approve the Income Tax refunds. Roll call vote 5-1 with Morgan Sheppard voting no.
- Requested Council join the Ohio Municipal League for the 2019 year.
*Richard Tolle moved and Morgan Sheppard seconded to join the Ohio Municipal League. Roll call vote 6-0. Motion carried.
- Presented a request from the American Legion for a \$2,000 donation to go towards food baskets.
*Richard Tolle moved and Scott Willey seconded to donate \$2,000 to the American Legion. Roll call vote 6-0. Motion carried.

Report of Police Chief Shane Nolley:

Chief Shane Nolley reported that for the month of November 2018, there were 446 calls for service. Hours worked were as followed: Chief Nolley-152 regular, 22.60 overtime; Officer Stephens-152 regular, 8.00 overtime; Officer Brady-112 regular, 8.50 overtime; Officer Cottrell-112 regular, 8.00 overtime and Officer Dawson – 110.50 regular, 8.0 overtime. There were 2 Traffic Crash Report, and 16 Offense Reports. Arrest Information: Arrests - 2, Traffic Citations -1, and Warning Citations - 3. Police vehicle information: Unit 1 – 2017 Police Interceptor – 1,048 miles driven, Unit 2 - 2005 Ford Explorer – 280 miles driven, Unit 3 - 2015 Police Interceptor – 1,531 miles driven. Repairs: \$126.48 and Training: \$0.

Additional Information from Chief Nolley:

- The Police Department has 88 active case reports.
The departments total reports received for the month of November 2018 were 16, an increase of 0 report from November 2017.
- Requested to meet with the Personnel Committee. After discussion, Personnel Committee meeting was set for Thursday, January 3, 2018 at 7:00 PM.

Report of Utility/Streets Department:

- Administrator’s Report submitted.
- Informed Council they repaired a water break on Church Street.
- Fuzzy filter down and part ordered.

Report of Income Tax Administrator Dorothy Vance:

- Mayor Snyder reported for Mrs. Vance that \$43,363.80 was collected for the month of November 2018.

Report of Mayor Freddie Snyder:

- None at this time.

VI. OLD BUSINESS:

- George Phillips property – Solicitor Beery stated the judge would set a hearing to make a determination for the demolition and the cleanup of the property.

- Drainage Ditch on St. Rt. 28 – Council discussed the income survey. Fiscal Officer Tracy Evans informed them this was the third round of funding for the CDBG, which is not guaranteed. After discussion, with the holidays coming up, and this being the third round of funding, Council decided to wait and apply for the first round 2019.
- Village of Highland – Fiscal Officer Tracy Evans stated the Village of Highland has paid a \$525 monthly repair and maintenance fee since May 13, 2009, with no increases. Village employees that perform the maintenance on Highland have received several pay increases since 2009 and the maintenance fee has never been increased. After discussion, Solicitor Beery asked Fiscal Officer Tracy Evans to set up a meeting between himself, Mayor Snyder, Solicitor Koogler and Mayor Darlene Ervin from Highland to discuss this.
- Depot – Councilman Sheppard stated the Committee is waiting for the Depot to be surveyed. In addition, the Committee has sent a counter offer to the railroad and they are waiting to hear back from that. The road has been removed from the Depot and this lowers the value of the property, which will help us. The Railroad originally gave the Village thirty days before demolition but they have extended this since the Committee has been in contact with them.

VII. NEW BUSINESS:

- Village Charter Committee – Councilman Morgan Sheppard discussed the Village becoming a Charter Committee. Councilman Sheppard said this would give the Village flexibility to do away with Ohio Revised Code and allow us to make our own laws. Councilwoman Shawn Priest asked if Morgan knew of any other villages in our area that have a Charter form of Government. Morgan stated no, and that he was going to study this more. Shawn stated she was concerned about liability issues for the Village. Solicitor Beery stated Leesburg now has a Statutory Government, which means we follow the Ohio Revised Code. If we have a Charter Government, it has to be voted in. Council would right up the rules, laws (with the help of a specialty law firm), and then have to submit them to the State to see if they are approved. Fiscal Officer Tracy Evans asked if there was expense in becoming a Charter and Solicitor Beery stated yes, it would be \$25,000 give or take. Every rule or law we decide has to be written by an attorney before submission to the State. In addition, any change made to the Charter would have to go through an attorney and voted in. Council decided to turn this over to the Ad-Hoc Committee.
- Village Web site – Councilman Morgan Sheppard stated he wants the web site updated anytime any employee will be out of the office. Especially the Income Tax Clerk. Councilman Sheppard stated his concern is that a resident may be taking off work to come and file their taxes and the clerk will be absent. Amy Buddelmeyer (Web site Administrator) stated she could add the hours to any employee page as given.

➤ **MISCELLANEOUS:**

Richard Tolle moved and Shawn Priest seconded to adjourn the meeting at 8:20 PM.
Roll call vote 6-0. Meeting adjourned