

III. LEGISLATION:

RESOLUTION 17-01

Maintenance project on the HIG 62 25.33 bridge over Middle Fork Lees Creek.

Hazel Grooms moved and Scott Willey seconded to approve Resolution No. 17-01.

Roll call vote 6-0. Motion carried.

IV. COMMITTEE REPORTS:

None given.

V. REPORT OF CITY OFFICIALS:

Report of Fiscal Officer Tracy Evans:

- Passed around monthly reports for Council to sign.
- Informed Council we are currently taking roof bids for the Municipal Building.
- Passed around a job description for the Utility Clerk for all of Council to review. Solicitor Fred Beery stated Council did not have to vote to approve.
- Informed Council Utility Clerk Melissa Tillis that was hired in January resigned after three days of employment. Fiscal Officer Tracy Evans stated she spoke with Solicitor Fred Beery and he said she could go ahead and hire an individual she felt was qualified without a special meeting of Council. Fiscal Officer Tracy Evans stated she hired Teresa Smith effective February 6, 2017. Solicitor Beery stated Council would need to ratify her employment. *Shawn Priest moved and Hazel Grooms seconded to ratify the employment of Teresa Smith. Roll call vote 6-0. Motion carried.

Report of Police Chief Shane Nolley:

Chief Nolley reported that for the month of January 2017, there were 437 calls for service. Hours worked were as followed: Chief Nolley-140 regular, 20 overtime; Officer Stephens-140 regular, 20 overtime; Officer Brady-101 regular, 14.50 overtime; Officer Michael-130 regular, 30.5 overtime and Officer Cottrell-127 regular, 10 overtime. There were 0 Traffic Crash Report, and 7 Offense Reports. Arrest Information: Arrests - 1, Traffic Citations -2, and Warning Citations - 11. Police vehicle information: Unit 1 - 2006 Crown Victoria 984 miles driven, Unit 2 - 2005 Ford Explorer – 646 miles driven, Unit 3 - 2015 Police Interceptor – 997 miles driven. Repairs: \$0.00 and Training: \$0.00

Additional Information from Chief Nolley:

- The Police Department has 90 active case reports.
- The departments total reports received for the month of January 2017 were 7, a decrease of 5 report from January 2016.
- Chief Nolley informed Council Officer's Brady, Michael and Cottrell attended a web cast for Trauma Informed Policing on January 18, 2017 which is part of the 20 hours required by OPATA for the 2017 CPT hours. All officers attended Critical Incident First Aid on January 28, 2017 at the Highland County EMA building.
- K-55 radar unit was replaced in the 2015 Ford Interceptor with an updated MPH K Band Radar at a cost of \$1, 170.00.

Report of Utility/Streets Department:

- Started using a new chlorine company with a drastically lower cost, estimated to save the Village \$8,000/year.

- The propeller for the mixer motor has fallen off and needs repaired.
- Installed meter taps for Fred Cox on Railroad Street.
- Insight Corporation started lining the sewer lines on 1/23/17.
- Cleaned curbs downtown and High Street.
- Pulled sludge pump at Sewer Plant and 28 Lift Station for repair.
- Four loads of sludge removed from Sewer Plant.
- Spread salt.
- Pulled sludge pump #1 and installed a spare.
- Replaced terminal strip at Rt. 28 Lift Station.
- Repaired disconnect box at water plant.
- Hung and repaired street signs around town.

Report of Income Tax Administrator Dorothy Vance:

- Mayor Snyder reported for Mrs. Vance that \$45,303.10 was collected for the month of January 2017.

Report of Mayor Freddie Snyder:

- Corey Cockerill and Jim Henry will be assisting the Village with writing grants.
- Industrial Park is certified and ready to go.

MISCELLANEOUS:

Richard Tolle moved and Scott Willey seconded to adjourn at 7:45 PM. Roll call vote 6-0. Meeting adjourned.