LEESBURG VILLAGE COUNCIL 2/16/2017 Mayor Freddie Snyder

Mayor Freddie Snyder called the regular February session of the Leesburg Village Council to order on Thursday, February 16, 2017 at 7:00 P.M. in the Leesburg Municipal Building. Invocation was given by Pastor John Fitzgerald and Mayor Snyder led all present in the Pledge of Allegiance to the Flag.

ROLL CALL	 Present: Council Memb	bers Mr. Robert Barrett Jr⊠
		Ms. Hazel Grooms 🖂
		Ms. Shawn Priest 🖂
		Mr. Chris Runyon 🖂
		Mr. Richard Tolle 🖂
		Mr. Scott Willey 🖂
	Also Present:	Police Chief Shane Nolley 🖂
		Fiscal Officer Tracy Evans 🖂
		Solicitor Fred Beery \square
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Also attending: Blythe Pelham, Steven Bush, John Michael, Mia Melson and Matt Brown.

I. CONSENT CALENDAR:

a. Robert Barrett moved and Scott Willey seconded to approve the minutes for January 19, 2016 council meeting. Roll call vote 6-0. Motion carried.

b. Council reviewed the bills paid in January 2017. Scott Willey moved and Hazel Grooms seconded the bills be approved. Roll call vote 6-0. Motion carried.

II. PRIVILEGE OF THE FLOOR:

Ms. Blythe Pelham – just observing

Mr. Steven Bush – just observing

Mr. John Michael – just observing

Ms. Mia Melson – presented Council with pictures of the mural she painted for the downtown area. Ms. Melson stated the next step was to take the mural panels to be clear coated then they would be ready to be displayed.

Mr. Matt Brown – approached Council seeking two separate variances for his parents property located at 217 Market Street. First, Mr. Brown presented Council with an exact picture of a new modular his parents wish to move in to replace the older trailer that is currently on their property.

*After reviewing the pictures, Richard Tolle moved and Hazel Grooms seconded to approve the variance and allow the new modular for the Brown's located at 217 Market Street. Roll call vote 6-0. Motion carried.

Mr. Matt Brown then approached Council regarding the second variance to allow his parents to build a barn on the same foundation of the old barn that was just abated per Council's request. Fiscal Officer Tracy Evans had asked all of Council to drive by the foundation before the meeting to help them to determine if a variance should be issued. *After discussion, Richard Tolle moved and Shawn Priest seconded to approve the variance allowing the Brown's to build a barn on the existing foundation. Roll call vote 6-0. Motion carried.

III. LEGISLATION:

RESOLUTION 17-01

Maintenance project on the HIG 62 25.33 bridge over Middle Fork Lees Creek. Hazel Grooms moved and Scott Willey seconded to approve Resolution No. 17-01.

Roll call vote 6-0. Motion carried.

IV. COMMITTEE REPORTS:

None given.

V. REPORT OF CITY OFFICIALS:

Report of Fiscal Officer Tracy Evans:

- > Passed around monthly reports for Council to sign.
- Informed Council we are currently taking roof bids for the Municipal Building.
- Passed around a job description for the Utility Clerk for all of Council to review. Solicitor Fred Beery stated Council did not have to vote to approve.
- Informed Council Utility Clerk Melissa Tillis that was hired in January resigned after three days of employment. Fiscal Officer Tray Evans stated she spoke with Solicitor Fred Beery and he said she could go ahead and hire and individual she felt was qualified without a special meeting of Council. Fiscal Officer Tracy Evans stated she hired Teresa Smith effective February 6, 2017. Solicitor Beery stated Council would need to ratify her employment. *Shawn Priest moved and Hazel Grooms seconded to ratify the employment of Teresa Smith. Roll call vote 6-0. Motion carried.

Report of Police Chief Shane Nolley:

Chief Nolley reported that for the month of January 2017, there were 437 calls for service. Hours worked were as followed: Chief Nolley-140 regular, 20 overtime; Officer Stephens-140 regular, 20 overtime; Officer Brady-101 regular, 14.50 overtime; Officer Michael-130 regular, 30.5 overtime and Officer Cottrell-127 regular, 10 overtime. There were 0 Traffic Crash Report, and 7 Offense Reports. Arrest Information: Arrests - 1, Traffic Citations -2, and Warning Citations - 11. Police vehicle information: Unit 1 -2006 Crown Victoria 984 miles driven, Unit 2 - 2005 Ford Explorer – 646 miles driven, Unit 3 - 2015 Police Interceptor – 997 miles driven. Repairs: \$0.00 and Training: \$0.00 Additional Information from Chief Nolley:

- > The Police Department has 90 active case reports.
- The departments total reports received for the month of January 2017 were 7, a decrease of 5 report from January 2016.
- Chief Nolley informed Council Officer's Brady, Michael and Cottrell attended a web cast for Trauma Informed Policing on January 18, 2017 which is part of the 20 hours required by OPATA for the 2017 CPT hours. All officers attended Critical Incident First Aid on January 28, 2017 at the Highland County EMA building.
- K-55 radar unit was replaced in the 2015 Ford Interceptor with an updated MPH K Band Radar at a cost of \$1, 170.00.

Report of Utility/Streets Department:

Started using a new chlorine company with a drastically lower cost, estimated to save the Village \$8,000/year.

- > The propeller for the mixer motor has fallen off and needs repaired.
- ➢ Installed meter taps for Fred Cox on Railroad Street.
- > Insight Corporation started lining the sewer lines on 1/23/17.
- Cleaned curbs downtown and High Street.
- > Pulled sludge pump at Sewer Plant and 28 Lift Station for repair.
- ➢ Four loads of sludge removed from Sewer Plant.
- Spread salt.
- > Pulled sludge pump #1 and installed a spare.
- ▶ Replaced terminal strip at Rt. 28 Lift Station.
- Repaired disconnect box at water plant.
- ➢ Hung and repaired street signs around town.

Report of Income Tax Administrator Dorothy Vance:

Mayor Snyder reported for Mrs. Vance that \$45,303.10 was collected for the month of January 2017.

Report of Mayor Freddie Snyder:

- Corey Cockerill and Jim Henry will be assisting the Village with writing grants.
- Industrial Park is certified and ready to go.

MISCELLANEOUS:

Richard Tolle moved and Scott Willey seconded to adjourn at 7:45 PM. Roll call vote 6-0. Meeting adjourned.