



going down the drain. However, this would be Council's decision. Mrs. Fordyce stated she was requesting an adjustment on the October bill for sewer in the amount of \$51.65 and garbage in the amount of \$14.50 plus the penalties \$6.62 for a total adjustment of \$72.77.

\*Joel Morris moved, and Kim Pavey seconded to approve a utility adjustment in the amount of \$72.77 for Mrs. Dianna Fordyce. Roll call vote 5-0. Motion carried.

Mr. Joe Turner informed Council he received a nuisance letter for his house on the hill (11884 St. Rt. 771). Mr. Turner informed Council he has been working on the house; cleaning it out, repairing the porch post, and securing the windows and doors and asked Council what qualifies his property to be considered a fire hazard (as the nuisance stated)? Administrator Worley answered that kids can easily get into the property and cause a fire by messing around. Mr. Turner then stated he had covered the windows in plywood. Solicitor Beery stated plywood is not allowed and the windows now must be covered with poly carbonate.

### **III. LEGISLATION:**

Council approved a Certificate of Resolution for the Premium Only Plan.

\*Joel Morris moved, and Rita Smith-Daulton seconded to approve the Certificate of Resolution for the Premium Only Plan. Roll call vote 5-0. Motion carried.

### **IV. COMMITTEE REPORTS**

Joel Morris, Chairman of the Finance Committee reported the committee met on Tuesday, December 7, 2021. Those present were Blythe Pelham, Rita Smith-Daulton, (appointed by Mayor Priest to finish the year for Chris Runyon) and Joel Morris. The purpose of the meeting was to discuss annual employee raises. However, the employee raises were decided at the December 30, 2021, Emergency Meeting.

### **V. REPORT OF CITY OFFICIALS:**

#### **Report of Police Chief Shane Nolley:**

Chief Shane Nolley reported for the month of December 2021, there were 376 calls for service. Hours worked were as followed: Chief Nolley-224 regular, 30 overtime; Officer Dawson-237 regular, 44.5 overtime; Officer Michael – 243 regular, 38.5 overtime; Officer Townsend – 147 regular, 11.75 overtime. There was 1 Traffic Crash Report, and 20 Offense Reports. Arrest Information: Arrests - 9, Traffic Citations - 11, and Warning Citations - 28. Police vehicle information: Unit 1 - 2017 Police Interceptor – 1,107 miles driven, Unit 2 - 2020 Police Interceptor – 665 miles driven, Unit 3 - 2015 Police Interceptor – 744 miles driven. Repairs: \$2,687.71 and Training: \$0.

Additional Information from Chief Nolley:

- The Police Department has ninety-eight active case reports.
- The departments total reports received for the month of November 2021 were twenty reports, an increase of nine reports from November 2020.

#### **Report of Fiscal Officer Tracy Evans:**

- Passed around the monthly reports and credit card statement for Council to sign.
- Presented Council with a Change Order (for our water meter replacement project) to our current agreement to provide the correct meters to meet our needs.

\*Robert Barrett Jr. moved, and Joel Morris seconded to approve the Change Order for the water meter replacement project. Roll call vote 5-0. Motion carried.

- Provided Council with a final Purchase Order Report from 2021 asking them to approve PO numbers 1-109 for blanket purchase orders and 1-4 for regular purchase orders.

\*Joel Morris moved, and Rita Smith-Daulton seconded to approve the blanket and regular purchase orders for 2021. Roll call vote 5-0. Motion carried.

- Informed Council the Final Amended Certificate for \$3,229,369.14 was submitted to the County Auditors office the first week of January and still have not received it back
- Requested a reimbursement for Administrator Kenny Worley in the amount of \$42.74 for Christmas tree lights purchased for the downtown tree.

\*Robert Barrett Jr. moved, and Rita Smith-Daulton seconded to approve a reimbursement of \$42.74. Roll call vote 4-1 with Joel Morris abstaining. Motion carried.

- Requested a reimbursement for Mayor Shawn C. Priest in the amount of \$29.73 for a tree topper purchased for the downtown tree.

\*Joel Morris moved, and Robert Barrett Jr. seconded to approve a reimbursement of \$29.73. Roll call vote 5-0. Motion carried.

- Passed around to each Council member the Payroll Schedule and Holiday Listing for the 2022 year.

#### **Report of Utility/Streets Department from Administrator Worley:**

- Employees completed 27 hours in ground maintenance including setting up the Christmas tree, snowflakes, and Christmas banners.
- Completed 61 hours in sewer maintenance including lift stations, installing static bar grate for the effluent, installing PVC discharge pipe screen, fuzzy filter switch, and helping to locate sewer utility access holes.
- Completed 26 hours in water maintenance including reading meters, locating water valves, completing water shut offs.
- Completed 45 hours of street maintenance including installing salt spreader, and rewiring/rebuilding salt spreader
- Misc. items: putting a lot of money in the Village Utility Truck. Looking in to getting some quotes to replace the truck.

#### **Report of Regional Income Tax Association (RITA):**

- Fiscal Officer Tracy Evans reported that \$51,807.18 was collected for the month of November 2021 and \$38,638.72 was collected for the month of December 2021.

#### **Report of Mayor Shawn C. Priest:**

- Informed Council Village Administrator Kenny Worley has resigned, and we need someone full-time to fill his position. Mayor Priest turned this over to the Personnel Committee.
- Spoke with John Blake that owns the house beside the grocery store and he is willing to sell it. Realtor Becky Ogelsby has estimated the property to be worth \$15K without looking inside.

- Attended Highland County Economic Committee meeting and they discussed an inclusion grant for new businesses. Also, Mayor Priest will be collaborating with the Economic Director to go through the Land Bank for our abandoned properties. Meeting next week with Chamber to see what they can do for us.
- Meeting Monday morning at 10:00 AM with Tim Dettwiller and Greg Abbott regarding the Village signs.

**VI. OLD BUSINESS:**

- Regarding the tornado siren – installation complete!
- Regarding abandoned properties – Solicitor Beery stated he is waiting on a judge to be appointed. Fiscal Officer Tracy Evans asked Solicitor Beery if we could proceed with the Yerian property next since we have had recent interest in the lot. Solicitor Beery stated that would be the next property he would pursue.
- Regarding the grocery store – Mayor Priest reported the grocery store will be auctioned in April. In addition, Mayor Priest said she will work with the Land Bank and see if we can get some clean-up help for the new owners.

**VII. OTHER BUSINESS:**

- None currently.

**MISCELLANEOUS:**

- Dianna Fordyce stated Café 28 in the downtown area will be opened by the end of the month.
- Mayor Priest stated we need to elect a President Pro-Tem for Council.  
\*Joel Morris moved, and Richard Smith seconded to nominate Rita Smith-Daulton. Robert Barrett Jr. moved, and Kim Pavey seconded to close nominations. Roll call vote 5-0. Motion carried.
- Richard Smith moved, and Joel Morris seconded to adjourn at 7:25 P.M.  
Roll call vote 5-0. Meeting adjourned.