

RESOLUTION NO. 21-13

FOR CONSTRUCTION OF A MULTI-USE PATHWAY UNDER THE SAFE ROUTES TO SCHOOL PROGRAM.

John Michael moved, and Blythe Pelham seconded to approve Resolution No. 21-13. Roll call vote 3-0. Motion carried.

IV. COMMITTEE REPORTS

Blythe Pelham of the Personnel Committee reported the committee met on Thursday, November 4, 2021. Those present were Blythe Pelham, Rita Smith-Daulton, Administrator Kenny Worley, and Mayor Shawn C. Priest. The purpose of the meeting was to discuss the current evaluation sheets and the process. The Committee recommends no changes and left it to the mayor to implement changes.

Rita Smith-Daulton of the Ad Hoc Committee reported the committee met on Monday, October 25, 2021. Those present were Joel Morris, Rita Smith-Daulton, Fiscal Officer Tracy Evans, Mayor Shawn C. Priest and Chairman Richard Tolle was absent. The purpose of the meeting was to order snowflakes for decorating the downtown area. The Committee recommends purchasing three Presidential Snowflakes 5' tall from Temple Display.

The Finance Committee met on Thursday, November 4, 2021. Those present were Blythe Pelham, Rita Smith-Daulton, (appointed by Mayor Priest to finish the year for Chris Runyon) and Joel Morris. The purpose of the meeting was to discuss giving the non-elected employees of the Village a bonus. This is a one-time bonus only. The Committee recommends a \$1,500 per employee for their time put in during the pandemic months without taking off or asking for a lay-off. \$200 Gift cards given to employees hired in 2021 including Administrator Kenny Worley.

Blythe Pelham moved, and Joel Morris seconded to accept the Finance Committee's recommendation for the \$1500 covid bonus for the Police Department. Roll call vote 3-0. Motion carried.

Blythe Pelham moved, and John Michael seconded to accept the Committee's recommendation for all other non-elected hourly employees to receive the \$1,500 covid bonus, and giving the employees hired in 2021 a \$200 gift card. Roll call vote 3-0. Motion carried.

V. REPORT OF CITY OFFICIALS:

Report of Police Chief Shane Nolley:

Chief Shane Nolley reported for the month of October 2021, there were 354 calls for service. Hours worked were as followed: Chief Nolley-152 regular, 12.0 overtime; Officer Dawson-152 regular, 13.25 overtime; Officer Michael – 23 regular, 0 overtime; Officer Bunner – 92.50 regular, 0 overtime; Officer Townsend – 17 regular, 0 overtime. There was 2 Traffic Crash Reports, and 10 Offense Reports. Arrest Information: Arrests - 2, Traffic Citations - 3, and Warning Citations - 16. Police vehicle information: Unit 1 - 2017 Police Interceptor – 802 miles driven, Unit 2 - 2020 Police Interceptor – 407 miles driven, Unit 3 - 2015 Police Interceptor – 902 miles driven. Repairs: \$294.49 and Training: \$0.

Additional Information from Chief Nolley:

- The Police Department has 101 active case reports.
- The departments total reports received for the month of September 2021 were ten reports, a decrease of seven report from October 2021.

Report of Fiscal Officer Tracy Evans:

- Passed around the monthly reports and credit card statement for Council to sign.
- Requested a reimbursement of \$105.90 for Officer Michael for purchasing police equipment.
 - *Joel Morris moved, and Blythe Pelham seconded to approve the reimbursement for Nicole Michael. Roll call vote 2-1 with John Michael abstaining. Motion carried.
- Requested Council join the Ohio Municipal League.
 - *Joel Morris moved, and Blythe Pelham seconded to join the Ohio Municipal League in 2022. Roll call vote 3-0. Motion carried.
- Alter the Credit Card Policy to utilize the points earned every month to use for donations.
 - *John Michael moved, and Joel Morris seconded to alter the credit card policy to utilize the points earned. Roll call vote 3-0. Motion carried.
- Informed Council the Village was awarded a \$900,000 grant applied for by Environment Engineering to replace the water line and other projects from the State of Ohio.

Report of Utility/Streets Department from Administrator Worley:

- Employees completed 31 hours in ground maintenance including mowing, cleaning sewer plant, picking up flowerpots, and helping clean the basement.
- Completed 134 hours in sewer maintenance including lift stations, replacing actuator, SBR motor, loading out sludge, pulled screens, cleaned sludge pit, and gave the fourth-grade class from Fairfield Middle School a tour of the sewer plant.
- Completed 45 hours in water maintenance including reading meters, installing water meter on Ruby Lane, water shut offs.
- Completed 3 hours of street maintenance including replacing the starter on the skid steer and paving the street in front of the bank.
- Misc. items: Serving mowing notices, worked on Charlie Anderson's trailer, measured streets to be paved, barn on Grace Lane was torn down as requested. Joe Turner is cleaning up the old trailers and, mailed him a certified letter regarding his property on South Fairfield Street. McCarty's is to survey land where the old water tower was located.

Report of Regional Income Tax Association (RITA):

- Fiscal Officer Tracy Evans reported that \$25,162.53 was collected for the month of October 2021.
- Asked Council to waive \$125 tax penalty for a resident that did not file tax forms for her deceased husband.
 - *John Michael moved, and Blythe Pelham seconded to waive the \$125 tax penalty for failure to file. Roll call vote 3-0. Motion carried.

Report of Mayor Shawn C. Priest:

- Requested the Village increase Administrator Worley's gas allotment from forty-four gallons a month to sixty-six gallons a month for traveling on village business.

*Blythe Pelham moved, and John Michael seconded to increase Administrator Worley's gas allotment from forty-four gallons to sixty-six gallons per month. Roll call vote 2-1 with Joel Morris abstaining. Motion carried.

VI. OLD BUSINESS:

- Regarding the tornado siren – waiting on the pole to install the new siren.
- Regarding abandoned properties – will follow up with Solicitor Beery.
- Regarding the grocery store – Mayor Priest reported Chase Bank filed foreclosure on the store and the Village of Leesburg filed a nuisance on the property so its all in the courts now.

VII. OTHER BUSINESS

- None currently.

MISCELLANEOUS

- Blythe Pelham moved, and Joel Morris seconded to adjourn at 7:26 P.M. Roll call vote 3-0. Meeting adjourned.